

EEO PUBLIC FILE REPORT FOR LICENSEE, KEET

REPORTING PERIOD: August 1, 2013 – July 31, 2014

The following is a list of the job titles of all positions filled during the Report Term, followed by the recruitment sources contacted for each position. An asterisk (*) indicates the recruitment source that referred the hiree for the position. The contact information for each recruitment source appears in Section B.

Job Posted with Recruitment Sources Contacted:

Development Associate - Auction

of persons interviewed: 3

* indicates recruitment source of hiree

1. www.keet.org
2. Northern California Association of Non-Profits
3. KEET Employee Referral
4. The Job Market
5. www.craigslist.org*

Development and Office Assistant

of persons interviewed: 3

* indicates recruitment source of hiree

1. www.keet.org
2. Northern California Association of Non-Profits*
3. KEET Employee Referral
4. The Job Market
5. www.craigslist.org

B. During the Report Term, there were a total of 6 people interviewed for all full-time vacancies. The following table lists each recruitment source that KEET contacted with respect to such vacancies, each resources contact information where available, and the total number of interviewees the resource referred to KEET for such vacancies.

Recruitment Source Information:

KEET Employee Referral - 0
7246 Humboldt Hill Rd.
Eureka, CA 95503
707-445-0813 / www.keet.org

KEET Web Site - 0
7246 Humboldt Hill Rd.
Eureka, CA 95503
707-445-0813 / www.keet.org

Craigslist - 5
www.craigslist.org

The Job Market – 0
409 K Street
Eureka, CA 95501
FX 444-3138

Northern California Association of Non-Profits - 1
363 Indianola Road
Bayside, CA 95524
(707) 442-2993

C. During the Report Term, KEET engaged in the following recruitment initiatives:

1. Continuation of an internship program designed to assist members of the community to acquire skills needed for broadcast employment. KEET's internship program is intended to help interns gain experience within the broadcast environment while enhancing their skills and/or education inside the classrooms. Pre-selected staff mentor the interns.

Internship program eligibility requirements, schedules, descriptions, and application procedures can be requested of KEET.

2. KEET continues to provide training programs for childcare providers and caregivers with its Ready To Learn program.

3. Staff took advantage of several webinars offered by PBS that centered around development issues such as sustaining membership, volunteers, attracting and retaining donors. The Director Engineering attended NAB in Las Vegas.